

# **MINUTES OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES MEETING OF MAY 14, 2024**

Present: Patricia Massey, Fiona Meade, Lisa Krauze, Jyothi Pamidimukkala, Joseph Romano, Catriona Leary, Shreyens Patel

Absent: Anthony DePasquale (excused), Sue Cason O'Neill (excused)

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Library Director), Margot Harris (Council Liaison), Amanda Coyle (Administrative Operations Manager)

The President called the meeting to order at 7:00 PM. She led the Salute to the Flag and the Open Public Meetings statement was read; roll call was taken.

## Resolution to approve minutes:

On motion and second (Krauze, Pamidimukkala) the minutes of the regular open session meeting of April 9, 2024 were approved by unanimous consent.

## President's Report:

Ms. Massey thanked the town council for recognizing National Library Week and the library's 95<sup>th</sup> anniversary.

Ms. Massey reported that the Friends of the Library book and bake sale was very successful and thanked the Friends.

Ms. Massey mentioned that she attended her first meeting as President of the Library Trustee Association and hopes that everyone can attend future meetings.

Ms. Massey discussed objectives developed at the board retreat; communication and building partnerships. She discussed trying to improve communication and there being no success finalizing the shared service agreement.

Ms. Massey thanked Allan, Debra, and the staff at Main, especially the building and grounds team, for all the work done in relocating everything to the first floor for renovations.

Ms. Massey recognized the retirees and wished them happiness.

Ms. Harris inquired about the shared service agreements and discussed possible partnerships with the Cultural Arts Commission.

### Financial Reports:

No questions were raised on the financial reports, balance sheet, or bill list.

On motion and second (Krauze, Leary) the bill list dated May 14, 2024 totaling \$264,351.64 was approved. Roll call vote: yes-Meade, Krauze, Pamidimukkala, Leary, Patel, Massey; absent- : DePasquale, O'Neill, Romano

### Director's Report/ Assistant Director's Report:

Ms. Sarr discussed the Library's 95<sup>th</sup> birthday celebrations she attended at all three branches.

Ms. Sarr recognized the three recent/upcoming retirees.

Mr. Kleiman discussed the progress of moving everything to the ground floor for the upcoming renovation. Demolition is scheduled to start next Tuesday. Most regular patrons were aware that renovation was beginning.

Mr. Kleiman provided an update on the North Edison renovation. Review by the planning board is anticipated to occur in June or July. The design for the rain garden is in the works. He anticipates that the project will be going out to bid in July or August.

Mr. Kleiman stated that he has started having discussions with staff on how to bring people into the Clara Barton branch and that the ground floor may possibly be rearranged into a makerspace using the equipment not in use during renovations.

Mr. Kleiman said that the Bookmobile is running great. They are looking to do more park work.

Mr. Kleiman provided an update on the sprinter van. It is in the shop for mechanical issues but they still plan to be in attendance at the farmer's market.

Mr. Kleiman acknowledged the staff at the main branch worked very hard shifting materials and preparing for the renovation.

Mr. Kleiman discussed the upcoming ILS migration.

Mr. Romano entered at 7:25pm

Mr. Kleiman discussed revising the library's opening hours to bring them in line with other libraries in the area and updating hours while the North Edison branch is closed.

Committee Reports:

Facilities & Bookmobile – Covered in Director's report

Finance – Did not meet.

Personnel – Did not meet.

Policies & Bylaws – Did not meet.

Strategic Planning – Did not meet

Unfinished Business:

It was acknowledged that the Shared Service Agreement is still needed.

New Business:

None

Public Comment:

Ms. Massey opened the floor for public comment.

A member of the public inquired what would be gained during the renovation. Mr. Kleiman responded.

Ms. Pamidimukkala asked about upcoming older adult programming. Mr. Kleiman responded.

Closed Session:

Ms. Massey put forth a resolution to go into closed session to discuss legal matters. On motion and second (Krauze, Pamidimukkala) closed session was entered at 7:40 PM. Roll call vote: yes-Meade, Krauze, Pamidimukkala, Leary, Romano, Patel, Massey; absent- : DePasquale, O'Neill

Motion to return to open session was issued and seconded (Krauze, Pamidimukkala) at 8:14 PM.

Announcements:

Ms. Leary thanked the Library for their participation in the Farmer's Market.

On motion and second (Krauze, Leary) the meeting was adjourned at 8:15 PM.