

MINUTES OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES MEETING OF OCTOBER 10, 2023

Present: Patricia Massey, Lisa Krauze, Sue Cason O'Neill, Fiona Meade, Jyothi Pamidimukkala, Shreyens Patel, Anthony DePasquale, Joseph Romano, Catriona Leary

Absent: None

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Director), Margot Harris (Council Liaison), Amanda Coyle (Administrative Operations Manager)

The President called the meeting to order at 7:04 PM. She led the Salute to the Flag and the Open Public Meetings statement was read; roll call was taken.

On motion and second (Krauze, O'Neill) the minutes of the regular open session meeting of September 12, 2023 were approved by unanimous consent.

On motion and second (Romano, Krauze) the minutes of the regular closed session meeting of September 12, 2023 were approved by unanimous consent.

President's Report:

Ms. Massey recognized that next week is National Friends of Libraries week. She encouraged everyone to join the Friends of the Edison Public Library.

Ms. Massey also mentioned that the Friends of the Edison Public Library will be holding a book and bake sale on October 21st and 22nd. Book donations for the sale are being accepted until October 17th. Members of the Friends of the Edison Public Library have early access to the sale on October 20th.

Financial Reports:

No questions raised on the Operating, Capital, North Edison, Payroll Accounts, or bill list.

Ms. Meade joined at 7:09pm.

The bill list of October 10, 2023 with a grand total of \$150,258.34 was approved. Roll call vote: yes- Krauze, O'Neill, Pamidimukkala, DePasquale, Patel, Leary, Romano, Massey Abstained - Meade

Director's Report/Assistant Director's Report:

Mr. Kleiman stated that he is currently attending the Association of Bookmobile and Outreach Services conference with two staff members.

Mr. Kleiman reminded everyone of the Friends of the Edison Public Library book and bake sale.

Mr. Kleiman discussed the programming that was held for Hispanic Heritage month. He mentioned that the concerts and food programs were very popular.

Mr. Kleiman informed everyone that the executive director of ALA has resigned.

Mr. Kleiman mentioned that Westfield Memorial Library has designated itself as a book sanctuary and that last week was banned books week.

Ms. Sarr mentioned that she has been working with the branch managers on scheduling and it has been going smoothly.

Committee Reports:

Facilities & Bookmobile – Did not meet but progress is being made at the North Edison and Main branches. The new project manager has met with the architects and Mr. Kleiman has received plans for the Main Branch which will be reviewed.

Finance – Did not meet.

Personnel – Reviewed salaries and personnel

Policies & Bylaws – Has four policies to put before the board and is working on an internet use policy.

Strategic Planning – Did not meet.

Old Business:

None

Public Comments:

Members of the public expressed desires for more children's programming and concerns about the previous month's meeting.

Trustee Comment/Questions

Ms. Leary invited everyone to the Edison Diwali Celebration on November 4th.

Ms. O'Neill reminded everyone of the Harvest Fun Fest on October 14th.

Ms. Harris joined at 7:44

Ms. Harris stated that an ordinance for a public advocate will be on the agenda at the council meeting.

Closed Session:

None

New Business:

On motion and second (Krauze, DePasquale) the resolution to approve the Employee and Volunteer Dress Code Policy was approved. Roll call vote: yes- Krauze, O'Neill, Meade, Pamidimukkala, DePasquale, Patel, Leary, Romano, Massey

On motion and second (Romano, Leary) the resolution to approve the Public Posting and Flyer Distribution Policy was approved. Roll call vote: yes- Krauze, O'Neill, Meade, Pamidimukkala, DePasquale, Patel, Leary, Romano, Massey

On motion and second (Krauze, O'Neill) the resolution to approve the Tutoring Policy was approved. Roll call vote: yes- Krauze, O'Neill, Meade, Pamidimukkala, DePasquale, Patel, Leary, Romano, Massey

On motion and second (Krauze, Leary) the resolution to approve the Donation Box Policy was approved. Roll call vote: yes- Krauze, O'Neill, Meade, Pamidimukkala, DePasquale, Patel, Leary, Romano, Massey

Announcements:

Ms. Massey invited everyone to attend the Friends of the Edison Public Library book and bake sale.

On motion and second (Romano, DePasquale) the meeting was adjourned at 7:52 PM.