

**MINUTES
OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES
MEETING OF JUNE 14, 2022**

Present: Patricia Massey, Lisa Krauze, Fiona Meade, Anthony DePasquale, Ray Alcantara

Absent: Jyothi Pamidimukkala (excused), Brian Rivera (excused), Sue Cason O'Neill (excused), Neville Arestani

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Director), Joyce Ship-Freeman (Council Liaison)

The President called the meeting to order at 7:01 PM. She led the Salute to the Flag and read the Open Public Meetings statement; roll call was taken.

On motion and second (Krauze, Alcantara), the minutes of the regular meeting of May 10, 2022 were approved by unanimous consent.

President's Report:

The President said May was a busy month. She, Allan, and Debra had a productive meeting with Dr. Bragen to enhance the collaboration and the communication between the schools, parents, and the library. We are hoping every student gets a library card in the new school year.

The President attended a Digital Equity Forum, which focused on education and literacy training. Computers 4 People was there. They collect and refurbish donated computers for people in need.

She was happy to see several things happening for Juneteenth at the library and the township will have a program on Saturday.

The Trustees Virtual Institute will be held on October 8.

Presentation of 2020 Audit

Bob Butvilla of Suplee, Clooney, and Company presented a summary of the 2020 audit with highlights and recommendations.

Financial Report:

On motion and second (Krauze, Alcantara), the May 2022 bill list was approved. Roll call vote: yes-Krauze, Meade, Alcantara, DePasquale, Massey; absent: O'Neill, Pamidimukkala, Rivera, Arestani

On motion and second (Massey, DePasquale), the Resolution to move \$1,000,000 from the capital account to the operating account for furniture, equipment, and shelving was approved. Roll call vote: yes- Krauze, Meade, Alcantara, DePasquale, Massey; absent- O'Neill, Pamidimukkala, Rivera, Arestani

Director's Report:

The Library is gearing up for the Summer Reading Challenge which will start later in June. The Library changed the reading registration software which pushed back the start date. The challenge will run through Labor Day to give people a chance to get back from summer vacation. The Library is working with the Foundation for some of the prizes and it also still has the money donated from Amazon last year.

The library will be presenting some of the summer programs virtually because it seems easier for people to attend. The Library will also be creating more original programming via Youtube for on demand. The Library also hopes to rekindle its relationship with the mall for storytimes.

Next year the Library hopes to offer weekly storytimes in the park.

The Library is also hoping to collaborate with the Chamber of Commerce, Recreation, and other departments in the town.

Mr. Kleiman went to the Edison Museum to look for ways to help promote each other.

By this time next year, Mr. Kleiman hopes the Library will have one or two bookmobiles.

The Library is still understaffed, so it will start planning for the fall and hopes to plan events further in advance.

The Library has a new Teen Librarian who is working on the Teen Advisory Board, Reading Buddies, and requests to present a program made by students.

Circulation is still going well.

The Library also started interview candidates for open positions.

Discussion commenced about providing Board members with devices for the meetings to keep Library content separate from personal accounts in the event of an OPRA request.

The Library has a new seal that is uniform with updated seal that the Town has provided all the departments.

In addition, Mr. Kleiman pointed out it would be helpful for patrons and the Library to have one consistent name to help with recognition and branding. What is the Library's legal name and the name used in publicity?

Committee Reports:

There were no committee meetings in May. Bylaws has some slight revisions which will hopefully be presented to the Board next month.

Unfinished Business:

none

New Business:

none

Public Comments:

Joyce Ship-Freeman announced that Saturday, June 18 there will be a Juneteenth Celebration at Lake Papianni Park.

She also noted she and Mr. Kleiman met regarding the Amistad Commission meeting at the Library. The original meeting date was postponed due to a change in committee leadership.

On motion and second (Massey, DePasquale), the 2020 audit presented by Bob Buttville of Suplee, Clooney, and Company was accepted. Roll call vote: yes-Krauze, Meade, Alcantara, DePasquale, Massey; absent-O'Neill, Pamidimukkala, Rivera, Arestani

Announcements:

Ms. Massey announced that all the fathers have a Happy Father's Day and the Juneteenth celebrations go very, very well and the weather is good.

Mr. Alcantara announced Edison will be hosting fireworks on the fourth of July.

Closed Session:

None

The next regular meeting is on Tuesday, July 12, 2022 at 7:00 PM, at Council Chambers.

On motion (DePasquale) and by unanimous consent the meeting was adjourned at 7:44 PM.