

**Edison Township Free Public  
Library Board of Trustees Meeting**

**PROPOSED AGENDA**

**Date: 12/13/2022 Time: 7:00 PM Place: Municipal Building**

**1. Call to order**

- A. Salute to Flag
- B. Open Public Meeting statement
- C. Roll Call – Attendance

**2. Approval of minutes**

- A. November 16, 2022 – Regular Session
  
- B. September 21, 2022 – Closed Session Minutes
  
- C. November 16, 2023 – Closed Session Minutes

**3. Closed Session**

- A. Resolution to go into Closed Session
  
- B. Resolution to go back into Public Session
  
- C. Items to be acted upon, if necessary

**4. President's Report**

- A. Tentative Meeting Dates 2023/24 – List Attached

**5. Financial Reports** A. Financial Reports

1. Period ending November 30, 2022
2. Operating Account
3. Capital Account
4. Resolution to approve the Library Bill List dated, November 30, 2022
  
5. Resolution to approve the establishment of a Payroll Account

**6. Director's Report/Assistant Director's Report**

- A. Discussion Items
1. Laptops/Chrome Books Board Members
  2. Personnel Changes
  3. Bookmobile Update
  4. Library Foundation
  5. Clara Barton "Relocation"
  6. North Edison Branch Update
  7. Staff Development Day, Friday, December 2

**7. Library Board Committees**

**A. Facilities & Bookmobile**

**B. Finance**

**C. Personnel**

**D. Policies & Bylaws (Materials Review Subcommittee)**

1. Proctoring Policy
2. Sponsorship Policy and Procedures

**E. Strategic Planning**

**7. Unfinished Business**

**8. New Business**

**9. Public Comment**

**10. Announcements**

**11. Adjournment**

- A. **Next Regular Meeting: Tuesday, January 10, 2023, 7 PM, Main Library; Reorganization Meeting and Regular Meeting**