

**MINUTES**  
**OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES**  
**MEETING OF July 12, 2022**

Present: Patricia Massey, Lisa Krauze, Fiona Meade, Sue Cason O'Neill, Jyothi Pamidimukkala, Tony DePasquale, Brian Rivera, Ray Alcantara

Absent: Neville Arestani (unexcused)

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Director), Joyce Ship Freeman (Council Liaison)

The President called the meeting to order at 7:03 PM. She led the Salute to the Flag and read the Open Public Meetings statement; roll call was taken.

On motion and second (Krauze, DePasquale), the minutes of the regular meeting of June 14, 2022 were approved. Roll call vote: yes-Alcantara, DePasquale, Meade, Krauze, Massey; abstain: O'Neill, Rivera, Pamidimukkala; absent: Arestani

President's Report:

Ms. Massey stated she is very pleased the library is making progress and will be able to provide excellent facilities for the community at some point. With a grant from the state, the North Edison Branch's plans include extension and renovation. There are also plans to renovate the Main Library. At the June 29th Council meeting, the final resolution needed by the state was given so the library can move forward with these plans.

Ms. Massey is also pleased to see that summer reading is off to a strong start and the school's summer reading lists are posted on the library website which is very helpful. The summer reading prizes will be purchased with funds donated from Amazon last year and we hope they can continue to do that.

Financial Report:

Mr. Alcantara raised a question about some of the expenditure percentages in the financial report.

Mr. Kleiman explained that the budget lines are not the actual budget voted on by the board this year, but rather the temporary numbers put in last year. This will

be frozen and Mr. Kleiman will work with Edmunds to change the Chart of Accounts to reflect the actual numbers put in by Edmunds. Mr. Kleiman said he is hopeful an accurate picture of the budget expenditures will be available for the August meeting. If Edmunds runs behind, he and Debra will try to put it into Excel.

Ms. Meade asked for clarification on line items.

On motion and second (Krauze, O'Neill) the bill list was approved. Roll call vote: yes-Krauze, Meade, DePasquale, Alcantara, Pamidimukkala, Rivera, O'Neill, Massey; absent-Arestani

#### Director's Report:

Mr. Kleiman noted the Resolution on the Construction Bond Grant by the state needed to be approved by the board.

The Library is considering doing a holiday party on Friday, December 16, 2022. Additionally, December 2, 2022 would be a good date for the Library to get all the staff together for a day prior to the closing of the North Edison Branch.

Two issues raised were 1) the ongoing leak at the North Edison Branch and 2) the Thomas Jefferson School had a roof treatment administered so the company suggested the Library close their parking lot so patrons' cars would not be damaged.

Finally, Clara Barton is seeing more visitors, not necessarily for circulation, but to study and work in a quiet space.

#### Committee Reports:

Facilities Committee: The committee met June 30th with Robbie Robbins the Building and Grounds Supervisor and Brock Templeton of Farber regarding a potential Bookmobile. The township will request bids for engineering firms with Mr. Alcantara as the point person, hopefully the engineering team will be approved in the August meeting. The roof at North Edison needs to be taken care of or tied into the renovations. Some HVAC issues also need to be addressed.

Finance Committee: The Library will be handling all the money from the Construction Bond Act.

Personnel Committee: The committee met to discuss some issues.

Policy and Bylaws Committee: The committee met June 27 and items will be discussed later in the meeting.

Unfinished Business:

None

New Business:

On motion and second (Rivera, Pamidimukkala), the Bylaws revisions were approved. Roll call vote: yes-Krauze, Meade, DePasquale, Alcantara, Pamidimukkala, Rivera, O'Neill, Massey; absent: Arestani

On motion and second (Massey, Rivera) the Resolution of New Jersey Construction Bond Grant was passed. Roll call vote: yes-O'Neill, Rivera, Pamidimukkala, DePasquale, Alcantara, Meade, Krauze, Massey; absent-Arestani

On motion and second (Krauze, Alcantara), the Library will be closed on Friday, December 2, 2022 for staff development day. Roll call vote: yes-Krauze, Meade, DePasquale, Alcantara, Pamidimukkala, Rivera, O'Neill, Massey; absent-Arestani

On motion and second (Krauze, O'Neill), the Library approved a one year extension to AAA Facilities Solutions LLC to provide custodial services to the Edison Public Library. Roll call vote: yes-Krauze, Meade, DePasquale, Alcantara, Pamidimukkala, Rivera, O'Neill, Massey; absent: Arestani

Public Comments:

The new teen librarian was praised for her new ideas and approachability. The Clara Barton branch is very welcoming and the number of people going there has increased, perhaps some more tables and chairs can be put out on the second floor.

A suggestion that perhaps the Library Director can do another virtual meet and greet. There is a desire for special needs programming in the Library. Is it possible to start some more teen and kids events prior to September Teen Advisory Board starting.

Perhaps next year the Library can have a table at the Juneteenth celebration.

Displays at each library would be great for each holiday.

Perhaps next year the Library and the Recreation Department can get together for a reading program in the morning.

Announcements:

None

The next regular meeting is on Tuesday, August 9, 2022 at 7:00 PM, at Council Chambers.

On motion and second (Krauze, Rivera) the meeting was adjourned at 8:39 PM.