

**MINUTES
OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES
MEETING OF MAY 10, 2022**

Present: Patricia Massey, Lisa Krauze, Fiona Meade, Sue Cason O'Neill, Jyothi Pamidimukkala, Brian Rivera, Ray Alcantara

Absent: Tony DePasquale (excused), Neville Arestani

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Director), Joyce Ship-Freeman (Council Liaison)

The President called the meeting to order at 7:00 PM. She led the Salute to the Flag and read the Open Public Meetings statement; roll call was taken.

It was noted that Mr. Arestani was absent for the fifth consecutive month without any contact to the Library Board or the Library Director.

On motion and second (Krauze, Rivera), the minutes of the regular meeting of April 12, 2022 were approved. Roll call vote: yes-Krauze, Meade, O'Neill, Pamidimukkala, Rivera, Alcantara, Massey; absent: DePasquale (excused), Arestani

President's Report:

The President noted the Library is waiting to hear back from the state regarding the grant project.

Ms. Massey thanked the library staff for their achievements noted in the Assistant Director's monthly report. She appreciates the emails listing the next week's programs. She is impressed with the New York Times Lucky Day Collection. Finally, she is very glad to hear the Library Foundation will be meeting on June 8th. She mentioned that if anyone is interested in helping the Library to fundraise, please contact the Library Director.

Financial Report:

On motion and second (O'Neill, Pamidimukkala), the April 30, 2022 bill list was approved. Roll call vote: yes-Krauze, Meade, O'Neill, Pamidimukkala, Rivera, Alcantara, Massey; absent: DePasquale (excused), Arestani

Director's Report:

Mr. Kleiman mentioned the Library followed up with the state as noted by Ms. Massey. Conversations with recipients of Round One of the grant funds usually say it's about nine months from when the application was done to get the project going. This means it could be June or July, the Library will follow up again next week. The committees did meet this month and the chairs will give a report.

Several staff will be attending the New Jersey Library Association Conference at the end of the month. Mr. Kleiman is doing a workshop based on the Age Friendly City Model from the World Health Organization (WHO). New Jersey is an age friendly state

and Mr. Kleiman hopes to get AARP more involved with the library. AARP is located in New Brunswick, so is local.

The state, as a part of the age friendly movement, is working with the NJ Council of the Arts as part of a pilot project. The Library received notification that it will be a test site for the creative aging model. There will be an artist in residence at the Library for four weeks in August.

The staff at the Main Library are preparing for the students' summer break.

Mr. Kleiman noted that Erin has been doing programs at Clara Barton which have been extremely successful and he hopes that Erin and Caroline, the new Young Adult Services Librarian, will be successful in finding activities for students after school from Thomas Jefferson Middle School.

The Library will be celebrating Juneteenth.

Committee Reports:

The Facilities and Bookmobile Committee met May 3rd and focused on renovation plans for the Main Library and pursuing some bookmobile options.

The Personnel Committee met on May 2nd and discussed the new administration position.

The Finance Committee did not need to meet.

The Materials Review Committee did not need to meet.

The Policies and Bylaws Committee met on May 3rd to discuss the volunteer application and is working on the bylaws.

The Strategic Planning Committee did not need to meet.

Unfinished Business:

The Library finalized the Library Board Meeting dates from September through December 2022.

Meeting dates are as follows:

Wednesday, September 21

Wednesday, October 19

Wednesday, November 16

Tuesday, December 13 via Zoom

New Business:

On motion and second (Krauze, Meade), the Volunteer Policy was approved with the amendments made by Mr. Bratti. Roll call vote: yes-Krauze, Meade, O'Neill, Pamidimukkala, Rivera, Alcantara, Massey; absent: DePasquale (excused), Arestani

On motion and second (Krauze, Rivera) the meeting moved to public comment.

Public Comments:

Mrs. Ship-Freeman reminded everyone that Saturday, May 28 there will be a Memorial Day celebration beginning on Division Street to support our veterans and military forces.

On motion and second (Alcantara, Rivera), the meeting closed public comment.

Announcements:

None

Closed Session:

None

The next regular meeting is on Tuesday, June 14, 2022 at 7:00 PM, at Council Chambers.

On motion and second (Krauze, Rivera) the meeting was adjourned at 7:30 PM.