

**MINUTES  
OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES  
MEETING OF APRIL 12, 2022**

Present: Patricia Massey, Lisa Krauze, Fiona Meade, Sue Cason O'Neill, Jyothi Pamidimukkala, Tony DePasquale, Brian Rivera, Ray Alcantara

Absent: Neville Arestani, Joyce Ship Freeman (Council Liaison)

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Director)

The President called the meeting to order at 7:02 PM. She led the Salute to the Flag and read the Open Public Meetings statement; roll call was taken.

On motion and second (O'Neill, Pamidimukkala), the minutes of the regular meeting of March 8, 2022 were approved. Roll call vote: yes-Meade, O' Neill, Pamidimukkala, DePasquale, Rivera, Massey; abstain: Krauze, Alcantara; absent: Arestani

Alan and Leslie Burger of Library Development Solutions presented the Strategic Plan for 2022 -2025 virtually. The new strategic plan gives the Library guidelines and directions for the next few years to help the Library grow and flourish; as well as positioning it as a leading institution for Edison resident s.

On motion and second (Krauze, O' Neill), the 2022-2025 Strategic Plan was approved. Roll call vote: yes-Meade, Krauze, O' Neill, Pamidimukkala, DePasquale Rivera, Alcantara, Massey; absent: Arestani

President's Report:

A brief moment of silence was held in honor of former library employee Leza Marchetti, who passed away on March 30th.

Ms. Massey attended several meetings. The Library hosted a fabulous program on Sunday, April 10, that Allan would describe. She also reminded everyone that April is World Autism Awareness Month and National Poetry Month along with many other celebrations. She also reminded the Trustees to submit their Financial Disclosure Forms that are due April 30...

Financial Report:

Ms. Massey noted every month the reporting is becoming clearer with Edmunds.

Mr. Kleiman noted the goal is for the budget to be clear and transparent so that everyone can see what it costs to run a three branch system in 2022.

On motion and second (Krauze, Alcantara) the bill list of March 31, 2022 was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent -Arestani

#### Director's Report:

On Saturday, April 9<sup>th</sup> we had a wonderful storytime with Mayor Joshi for National Library Week. The Mayor was "awesome" with the kids, interacting with him, and everyone had a great time.

On Sunday, Ms. Massey and Ms. Krauze were at the Library to introduce the new India Collection. The Consulate General of India was there as well as members of the Global Organization of People of Indian Origin (GOPIO) and Council Vice-President Joyce Ship-Freeman and Councilman Ajay Patil represented the Edison Council. The Library received several books from GOPIO in a variety of languages. There were well over 100 attendees and it was fabulous.

April 12 was the last day of storytime at the Mall. Mr. Kleiman felt very gratified as the number of attendees increased two fold. The Mall will be a great place for storytimes in the future.

Mr. Kleiman touched briefly on the dumpster situation at the North Edison Branch. The Library is working on removing its bins as well as the clothing collection bins.

Ms. Massey mentioned the dignitaries who spoke at the India Collection event spoke highly of libraries and she hopes that the people who do not often come to the Library will visit more often.

Mr. Kleiman noted the India Collection event was almost a Central Jersey event as Council members from neighboring towns attended and, hopefully, it was a wonderful start to ongoing relationships.

The next library program will probably be a Juneteenth event in June.

Mr. Kleiman and Ms. Massey both noted their appreciation for Robbie and Tyler who helped out with the set up for the India Collection presentation as well as for the staff who completed the additional cataloging required.

### Committee Reports:

Facilities and Bookmobile did not meet.

Ms. O'Neill reported that the Finance Committee met to discuss the budget worksheet and the capital plan. Allan thanked the township for working with the Library to obtain a true salary and medical split for clearer numbers of what is being charged.

On motion and second (O'Neill, DePasquale), the Operating Budget of 2022 was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

On motion and second (O'Neill, Rivera), the Capital Plan for 2022 was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

Ms. Krauze introduced the Materials Selection/Collection Development Policy.

On motion and second (Krauze, Pamidimukkala), the Materials Selection/Collection Development Policy was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

### Policies and Bylaws Committee

Ms. Meade mentioned the committee met on April 6 and worked very hard to review, develop, and make the policies fair.

On motion and second (Krauze, DePasquale), the Customer Service Policy was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

On motion and second (Krauze, Pamidimukkala), the Travel and Business Expense Reimbursement Policy was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

On motion and second (Krauze, DePasquale), the Staff Development Plan Policy was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

On motion and second (Krauze, DePasquale), the Study Room Policy was approved. Roll call vote: yes-Meade, O'Neill, Pamidimukkala, DePasquale, Rivera, Krauze, Alcantara, Massey; absent: Arestani

Unfinished Business:

The Library will revisit the available dates for the Board Meetings from September through December at the May meeting.

A question was raised on the status of the Library Foundation. Mr. Kleiman said he is meeting with Mr. McCoy on April 13". They are looking for Foundation Board members. Once the Foundation is up and running, the goal is to form the Friends of the Library.

New Business:

None

Public Comments:

Public comments included that the Clara Barton Branch is extremely welcoming and nice. Suggestions were made regarding library programming and purchasing more AP study books.

Announcements:

Ms. Krauze reminded everyone that April is School Library Month.

Closed Session:

None

The next regular meeting is on Tuesday, May 10, 2022 at 7:00 PM, at Council Chambers.

On motion and second (Krauze, Rivera) the meeting was adjourned at 8:37 PM.