

**Edison Township Free Public Library
Board of Trustees Meeting Agenda**

PROPOSED AGENDA

Date: 01/11/22 Time: 7:00 PM Place: Via Zoom

1. Call to order

- A. Salute to Flag
- B. Open Public Meeting statement
- C. Roll Call – Attendance

2. Reorganization

- A. Election of Officers
 - 1. President
 - 2. Vice-President
 - 3. Secretary
 - 4. Treasurer
- B. Approval of Meeting Dates 2022
- C. Appointment of Auditor 2022
- D. Appointment of Library Attorney for 2022
- E. Designation of Newspapers of Record 2022
- F. Designation of Official Bank 2022
- G. Adoption of a Temporary Budget for 2022
- H. Board members – Comments, Goals, etc.

3. Approval of minutes

- A. December 14, 2021 – Regular Session

4. President's Report

5. Financial Reports

A. Financial Reports

1. December 31, 2021 Report
2. Operating Account
3. Capital Account

B. Approval of the Library Bill List dated December 31, 2021

6. Director's Report

A. Discussion Items

1. Cash Management Report – February Board Meeting
2. Operating/Capital Budget 2022
2. Updated Capital Plan – 2022
3. Lateness and Attendance Policy
4. Staff Dress Code Policy

B. Action Items - None

7. Library Board Committees

- A. Facilities and Bookmobile
- B. Finance
- C. Materials Review
- D. Personnel
- E. Policies & Bylaws
- F. Strategic Plan

8. Unfinished Business

9. New Business

10. Public Comment

11. Announcements

12. Closed Session (If Necessary)

- A. Resolution to go into closed session

B. Items to be acted upon, if necessary

13. Adjournment

A. Next Regular Meeting: Tuesday, February 8, 2022