

MINUTES  
OF THE EDISON TOWNSHIP LIBRARY BOARD OF TRUSTEES  
MEETING OF JULY 13, 2021

Present: Lisa Krauze, Patricia Massey, Fiona Meade, Suzanne Cason O'Neill, David Ye, Mohin Patel, Tony De Pasquale, Jyothi Pamidimukkala,

Absent: Neville Arestani

Also Present: Dominick Bratti (Board Attorney), Allan Kleiman (Library Director), Debra Sarr (Assistant Library Director)

The meeting was held electronically due to the coronavirus pandemic, under the terms of NJ Public Law 2020, Chapter 11.

The President called the meeting to order at 7:03 PM. She led the salute to the Flag and read the Open Public Meetings statement; roll call was taken.

On motion and second (Krauze, O'Neill), the minutes of the regular meeting of June 17, 2021 were approved. On roll call: yes – Krauze, O'Neill, Meade, Massey, Ye; abstain- De Pasquale, Pamidimukkala, Patel; absent – Arestani.

President's Report:

Ms. Massey welcomed new members De Pasquale and Pamidimukkala to the Board of Trustees.

Ms. Massey noted that the numbers for the strategic plan survey are picking up and reminded Board members and the public to please ask everyone to take the survey.

Financial Report:

Ms. Massey asked for questions regarding the report.

Mr. Kleiman noted that the transition to Edmunds should hopefully be completed by the end of July with a Financial Committee Meeting. The accounts will keep the same titles for the remainder of the year. Mr. Kleiman mentioned Pro Libra bills from the first quarter were missed during the transition and the invoice numbers will be investigated. Outstanding bills for 2020 and prior are being kept separate.

Questions were asked by Mr. Mohin and Mr. Ye for more specifics about AFA Alarm System line items.

Mr. Mohin asked if the Library could ask Edison Township to share DPW resources and have DPW take over lawn maintenance to reduce the cost.

Ms. Massey asked for a motion to approve the bill list. Motion to approve: (Krauze, O'Neill). Roll call vote: yes - Krauze, O'Neill, Meade, De Pasquale, Massey, Patel, Ye; abstain - Pamidimukkala; absent - Arestani

Director's Report:

Mr. Kleiman noted that he will start including a brief Assistant Director Monthly Report and Supervisors' Monthly Report including highlights of their monthly activities.

Mr. Kleiman noted that Mr. McCoy's tenure as Interim Director of LibraryLinkNJ is over and that Mr. McCoy will be contacting the Board Members to suggest names for the Foundation Board.

Mr. Kleiman notified the Board that the Library received a donation from Amazon and he will notify the Board of when he will meet with an Amazon representative to thank them and for a photo opportunity. He asked the Board members to please attend.

Mr. Kleiman mentioned that the focus group dates have been set for the Strategic Plan.

#### Library Board Committees:

Mr. Kleiman noted that the committees should start meeting again soon.

Mr. Kleiman said the Library will need to update the Meeting Room Policy to not charge fees as stated by NJ Law.

#### Unfinished Business:

Mr. Kleiman said the Library is almost ready to transition to Edmunds, however there are still some outstanding invoices that need to be resolved. There may need to be a Financial Committee regarding this.

Ms. Massey suggested that the Board approve Mr. Kleiman paying the bills prior to the August Board Meeting and presenting paid bills in August bill list.

Mr. Ye asked if the all the Trustees could be included in the documents sent to the Financial Committee.

Ms. Massey said the Board cannot send out the documents to the entire Board as discussion would ensue without being open to the public. Only the Financial Committee should receive the documents. This was confirmed by Mr. Bratti.

Ms. Massey called for a motion to approve Mr. Kleiman paying the bills prior to August meeting. On motion and second (Krauze, O'Neill). Roll call vote: yes – Krauze, O'Neill, Meade, Pamidimukkala, De Pasquale, Massey; no – Patel, Ye; absent – Aranesti.

#### New Business:

No new business.

Ms. Massey administered the Oath of Office to Ms. Padmidimukkala. As the Mayor's Alternate Mr. De Pasquale does not need the Oath administered.

Mr. Patel asked for clarification regarding Mr. Joshi's role. Mr. Joshi is Council Liaison.

#### Public Comment:

Two Edison residents participated with questions.

#### Announcements:

Ms. Massey said the Board of Trustees will resume meeting in person in September 2021. The next Board meeting will be Tuesday, August 10, 2021.

No closed session.

Ms. Massey asked for a motion to adjourn the meeting: (Krauze, Meade). Meeting adjourned 8:37 PM.